



YMCA of Hong Kong Christian College

港青基信書院

Vacancies for 2025

The YMCA of Hong Kong Christian College (YHKCC) is a Direct Subsidy Scheme Secondary School for students aged 11–18 years old. The College provides an international style education and offers both the Hong Kong and IGCSE/GCE A-level curricula. Students are educated in a multi-cultural environment based on strong Christian values. Approximately 70% of students and 40% of teachers are from international backgrounds.

The College is looking for applicants for the following positions:

TEACHING POSITIONS (For August 2025)

■ PHYSICS TEACHER

- Bachelor's degree in Physics or relevant subject area
- PGDE or equivalent qualification
- Experience in teaching IGCSE and/or GCE A-Level Physics an advantage

■ MATHEMATICS TEACHER

- Bachelor's degree in Mathematics or relevant subject area.
- PGDE or equivalent qualification.
- Experience in teaching HKDSE Mathematics Compulsory Part is essential.
- Experience in teaching HKDSE Mathematics Extended Part – Module 2 an advantage.

Applications are invited from caring, qualified and experienced teachers who are supportive of our vision, mission and Christian ethos. We are looking for good team players with a proven track record, a passion for developing their subject and a willingness to contribute promote Christian values in the school. All applicants for full-time teaching positions need to secure a pass in the Basic Law & National Security Test (BLNST) before a contract can be offered.

Please send a CV and a covering letter with email addresses and telephone numbers of two referees, one of whom should be your current employer, to: recruitment@yhkcc.edu.hk. The application deadline is **30th April, 2025**.

NON-TEACHING POSITIONS

■ CAMPUS MANAGER (For April 2025)

The College is seeking a dedicated and proactive Campus Manager to join our team. This pivotal role will oversee the management and maintenance of our campus facilities, ensuring a safe and conducive environment for all students and staff.

Key Responsibilities:

- Lead the administration of campus facilities, including crisis management and security oversight.
- Regularly inspect school buildings and coordinate major repairs, ensuring compliance with regulations.
- Supervise maintenance and repair activities, liaising with contractors and managing campus development projects.
- Oversee logistical arrangements for school events, ensuring all facilities and equipment are prepared.
- Manage purchasing and procurement of school equipment, furniture and consumables.
- Prepare and manage the annual budget for maintenance and repairs.
- Promote sustainability initiatives and regularly update the Green Policy.

Qualifications:

- Higher Diploma, equivalent or above
- Relevant experience in facilities management or a similar role.
- Strong leadership and organizational skills.
- Excellent communication and interpersonal abilities.
- Ability to work collaboratively with staff and external contractors.

■ CAREERS & HIGHER EDUCATION ASSISTANT (For August 2025)

- Proficiency in paperwork and document handling in an educational setting.
- Organizational skills to help coordinate events, workshops and appointments.
- Ability to work well in a supportive role, assisting with operational tasks as needed.
- Respect for confidentiality and the ability to handle sensitive information with care.
- Creative design skills to assist in creating visually engaging social media material is an advantage.
- Knowledge of secondary school career guidance and higher education pathways is an advantage.

■ SEN ASSISTANT (For August 2025)

- Bachelor's degree holder
- Good in both spoken and written English and Chinese
- Committed to assisting students to make positive progress in their learning
- Able to build professional caring relationships
- Experience in supporting students with specific learning difficulties is an advantage
- Assist with operational, logistical and administrative tasks related to special examination arrangements

Applications are invited from candidates who would like to make a difference in the educational sector and contribute to our mission. Please send a CV and a covering letter with email addresses and telephone numbers of two referees, one of whom should be your current employer, to: recruitment@yhkcc.edu.hk. The application deadline is **30th April, 2025**.